

# Fivco DEIC Meeting Minutes

## June 20, 2006

### Elliott County Cultural Heritage Center

### Sandy Hook, Kentucky

Attendees: Annette Lane-Bartley, NaVonna Morris-Davis, Lisa Potter, Beth Garrett, Camellia Bair, Cindy Jordan, Helen Stevens, and Leah Hensley

Introductions were made. Leah Hensley is the new birth to five Mental Health professional at Pathways, Inc. All others attending were active members.

The minutes from the March meeting were reviewed. Helen Stevens made a motion to accept the minutes and Lisa Potter seconded the motion.

First Steps Updates: No new policy and procedures at this time. No new major updates with the program at this time. NaVonna did announce the to the DEIC that she was resigning her position as Parent Consultant effective the end of July.

#### Agency Updates:

- Lisa Potter/Lisa Stevens: full caseloads in DI, PSC and PT; expanded services to Lewis and Mason Counties
- Cindy Jordan: taking referrals; lots of children are discharging for being age-appropriate
- Helen Stevens: Early Childhood Council was funded for training and supplies for area day cares. Head Start has applied for a March of Dimes grant for three locations.
- Leah Hensley: Getting the 0-5 Mental Health services name out. Discussed potentially providing the DEIC with training

#### Old Business:

The Interagency Agreement was presented to the council. Cindy Jordan made a motion to approve the agreement. Helen Stevens seconded.

Child Find items that were ordered and there were problems with them. The printing service will give the DEIC a discount and Annette will order more items with the correct information with the money that is left.

The “Blow-out” Family Orientation will not happen due to the information that NaVonna needed from CBIS not being attained.

New Business:

The 2006-2007 Budget was set:

- \$250 for Parent Support
- \$ 50 for postage
- \$100 to MSU for supplies
- \$200 for Training
- \$400 for Child Find

Lisa Potter made a motion to accept the budget and Camellia Bair seconded the motion.

The DEIC voted to use \$225 of new budget to purchase the POE brochures. Annette will order them, ASAP.

POE Report:

Cammie presented the May report to the DEIC. Next meeting she will bring all three months reports. Cammie was advised by the DEIC to spend the next three months focusing on Carter and Lawrence Counties. Cammie did report that June began very slow, but has picked-up. Cammie reported that she will be evaluated by a Program Evaluator on July 10, 11, and 12<sup>th</sup>. Activities that Cammie will look into for child find will include: preschool registrations, community baby showers, the Tobacco Festivals and the county fairs.

The next meeting will be on September 19, 2006 at the Greenup County Community Based Services Office.

Lisa Potter motioned to adjourn. NaVonna Morris-Davis seconded the motion.